

About the job: Technician Position

Kirk's Pharmacy is seeking TWO experienced, organized, and detail-oriented Pharmacy Technicians to join our staff - 1 retail pharmacy technician, and 1 compounding specialty technician - training and opportunities for advancement with specialized skills available.

Under the supervision of the pharmacist, you will answer phones, gather contact and insurance information from patients, verify insurance coverage, and fill prescriptions. When patients pick up their prescriptions, you will take payments and ensure they receive the correct medications. You will also help keep track of inventory and restock shelves. We prefer candidates who have at least two years of retail pharmacy experience, but are open to assist in training if you have an existing, active pharmacy assistant or technician license.

Pharmacy Technician Duties and Responsibilities:

- Greet customers and gather contact and insurance information
- Answer non-clinical questions regarding medications or general pharmacy products
- Receive, validate, and process prescription orders
- Speak to doctors and insurance agencies to resolve prescription discrepancies
- Select, measure, and label appropriate prescriptions for patients
- Monitor medication inventory
- Perform administrative duties such as answering calls and voicemails
- Comply with all safety and security regulations
- Compounding technician additional duties include using best practices to ensure a clean environment for creating patient-specific pharmaceutical products from base ingredients
- Advanced technicians may be trained to perform immunizations or rapid point-of-care testing under a pharmacist's direction, or services related to medication adherence packaging and adult family home bubble packing.

Pharmacy Technician Requirements and Qualifications:

- Active, unrestricted Washington State Pharmacy Technician (or Assistant) License
- 2+ years of outpatient, retail, and/or compounding pharmacy experience preferred
- Familiarity with pharmacy law and medical terminology
- Excellent customer service and communication skills

Please submit your resume and cover letter to clinical@kirkspharmacy.com.

Pay & benefits commensurate upon experience, to be discussed during an interview with Kirk and Andrew, our owners.